

## Acceptable Service Projects

### Saint Bede Service

- Any work that is done for Saint Bede Academy can be used for hours.
- Examples: The auction and its events, tutoring with the Academic Achievement Department, teacher aide, work at athletic events, office/clerical work, blood drives.
- *Note:* Any work that is done through the work study program is **not** eligible for service hours.

### Community Organizations

- Service with area agencies or organizations who work with the poor, homeless, elderly, children, abused, ill and dying, or those with special needs.
- Examples: United Way, Horizon House, PADS, IVAR, Red Cross, Stork Support, Habitat for Humanity, hospitals, area community events.
- Note: The agency/organization/event must be posted on the CSP website or listed in the daily announcements at school to be eligible. If you wish to work with an organization that is not listed, see the program coordinator for approval before doing the work.

### Independent Projects

- If you would like to do service that is not specifically mentioned in the previous three categories and is not included on the list put together each year by the program coordinator, you must receive written approval from the service program coordinator.
- Write a description of the project and submit to the program coordinator as soon as possible BEFORE the activity. If the work is in the spirit of the CSP, it will be approved and you may begin the work.
- Any independent projects turned in that have not received pre-approval will not receive credit, regardless of their appropriateness.

## Unacceptable Service Projects

The following work will not receive credit.

- **Work for groups or organizations that are not described in this booklet and not on the pre-approved list.**
- Work where pay or compensation is received.
- Work for a business in a for-profit capacity (an exception would be a business that is putting on a fundraising event for a charity).
- **Work done in the home (chores, yard work) for an able bodied person or family member.**
- Work done for a politician or political party to promote that politician or party.
- Submissions that have the number of hours falsified.
- Submissions turned in more than two weeks after completion (unless prior arrangements have been made with the coordinator).
- **Submissions verified by a parent (if a parent is a supervisor of an activity, another adult should be found that can verify the work).**